

EXECUTIVE SECRETARIAT
ROUTING SLIP

TO:

	ACTION	INFO	DATE	INITIAL
1	DCI			
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9	Chm/NIC			
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15	D/PAO			
16	SA/IA			
17	AO/DCI			
18	C/IPD/OIS			
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SUSPENSE

Date

Remarks

ABC
Executive Secretary
8/21/84
Date

3637 (10-81)

U.S. DEPARTMENT OF LABOR
SECRETARY OF LABOR
WASHINGTON, D.C.

Executive Registry
84 - 7040

AUG 17 1984

Honorable William J. Casey
Director
Central Intelligence Agency
Washington, D.C. 20505

Dear Bill:

The Federal Advisory Council on Occupational Safety and Health (FACOSH) is conducting its Thirty-ninth Annual Federal Safety and Health Conference on October 15-17. The Conference will be held in conjunction with the National Safety Congress in Chicago, Illinois.

This Annual Conference provides a forum for the discussion of safety and health activities in the Federal workplace. New developments and approaches in the area of safety and health which have been presented at past Conferences have proven to be useful in the implementation of effective occupational safety and health programs throughout the Federal Government. A copy of the preliminary program for the Conference is enclosed.

I hope you will encourage your top and mid-level managers, representatives of employee organizations, and other members of your staff who are directly responsible for implementing your Agency's safety and health program to attend.

If you have additional questions regarding the Conference, please have a member of your staff contact Mr. John E. Plummer, Director, Office of Federal Agency Programs, at 523-9329.

Sincerely,



Raymond J. Donovan

Enclosure

DCI
EXEC
REG

P-127

8/10/84

THIRTY-NINTH ANNUAL FEDERAL SAFETY AND HEALTH CONFERENCE

October 15-17, 1984
Palmer House Hotel
Chicago, IL

Monday
October 15, 1984

OPENING SESSION
Red Lacquer Room
Fourth Floor

1:30 PM REGISTRATION

2:00 PM CONFERENCE CONVENES

Presiding: John J. Franke, Jr.
Assistant Secretary for
Administration
U.S. Department of Agriculture
Vice Chairman
Federal Advisory Council on
Occupational Safety and Health
Washington, DC

2:15 PM KEYNOTE ADDRESS

Charles H. Dean, Jr.
Chairman
Board of Directors
Tennessee Valley Authority
Knoxville, TN

2:40 PM IMPACT OF MANAGEMENT REFORM ON SAFETY AND
HEALTH PROGRAMS

Arlene Triplett
Assistant Director for
Management
Office of Management and Budget
Washington, DC

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3:05 PM GENERAL SERVICES ADMINISTRATION'S (GSA) ROLE
 IN PROVIDING A SAFE AND HEALTHFUL WORKPLACE

(TENTATIVE)

Lester L. Mitchell
Commissioner
Public Buildings Service
General Services Administration
Washington, DC

3:30 PM UPDATE ON THE FEDERAL OCCUPATIONAL SAFETY AND
 HEALTH PROGRAM

Robert A. Rowland
Assistant Secretary
Occupational Safety and Health
Administration (OSHA)
U.S. Department of Labor
Washington, DC

3:50 PM PRESENTATION OF FIELD COUNCIL ACHIEVEMENT
 AWARDS

Robert A. Rowland
Assistant Secretary
Occupational Safety and Health
Administration
U.S. Department of Labor
Washington, DC

4:00 PM STATUS AND FUTURE PLANS FOR MAINTAINING
 FEDERAL EMPLOYEE MEDICAL RECORDS

Dr. Philip A. D. Schneider
Assistant Director for Workforce Information
Compliance and Investigations Group
Office of Personnel Management
Washington, DC

4:30 PM ADJOURN

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Tuesday,
October 16, 1984

MORNING/AFTERNOON SESSION
WORKSHOPS

8:00 AM CONFERENCE RECONVENES
REGISTRATION
(Two simultaneous workshops)

Times: 8:30 AM - 10:15 AM

8:30 AM WORKSHOP A
Topic: Causes, Treatment, and Prevention of
Back Injuries
Location: State Ballroom
Fourth Floor
Presiding: Roger Stephens, Ph. D.
Industrial Engineer/Ergonomist
Directorate of Field Operations
U.S. Department of Labor, OSHA
Washington, DC

Panel Members:

Handling of Acute Back Injuries
Irvin F. Hermann, MD, FACP
National Medical Director
U.S. Postal Service
Washington, DC

Standardized Approach to Diagnosis and
Treatment of Lower Back Injuries

Dr. Henry L. Feffer
Professor of Orthopedic Surgery
George Washington University
Washington, DC

10:15 AM BREAK

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8:30 AM

WORKSHOP B

Topic: A Proactive Approach to Motor Vehicle Fleet Safety Programs

Location: Wabash Parlor
Third Floor

Presiding: Robert K. St. Francis
Director
Office of Fleet Management
Delivery Services Department
U.S. Postal Service
Washington, DC

Panel Members:

Uniform Guidelines for Driver Education and Training

Dr. Leroy Dunn
Educational Specialist for Traffic Safety Programs
Department of Transportation
National Highway Traffic Safety Administration
Washington, DC

Federal Safety Belt Policy

Walter W. Taylor
Certified Industrial Hygienist
Office of the Secretary
Department of Transportation
Washington, DC

Vehicle Accident Investigation and Reporting

B. Michael Levins
Director of Administration
National Transportation Safety Board
Washington, DC

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Acquisition and Maintenance of Safe Vehicles

Lawrence Frisbee
Acting Leader
Fleet Administration and Oversight
Group
Office of Federal Supply Division
National Fleet Management
General Services Administration
Washington, DC

10:15 AM BREAK

10:30 AM WORKSHOP C

Topic: Improving Safety and Health Programs
in Buildings Where the Lessor/Tenant
Relationship Exists

Location: Grand Ballroom
Fourth Floor

Presiding: Lana Katz
Safety Specialist
Labor Management Department
American Federation of Government
Employees, AFL-CIO
Washington, DC

Panel Members:

OSHA's Responsibility

John E. Plummer
Director
Office of Federal Agency Programs
U.S. Department of Labor, OSHA
Washington, DC

GSA's Responsibility

Henry Singer
Chief
Occupational Safety and Health Branch
General Services Administration
Washington, DC

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Role of the Union

Tom Fahey
Safety and Health Program Coordinator
Public Employee Department, AFL-CIO
Washington, DC

OSHA's Assistance in Implementation

Donald MacKenzie
Regional Administrator
U.S. Department of Labor, OSHA
Boston, MA

How to Implement

Julius Jimeno
Chief
Safety and Health Management Division
U.S. Department of Agriculture
Washington, DC

12 NOON

LUNCH

1:30 PM

WORKSHOP A

Topic: Causes, Treatment, and Prevention of
Back Injuries

Location: State Ballroom
Fourth Floor

Presiding: Roger Stephens, Ph. D.
Industrial Engineer/Ergonomist
Directorate of Field Operations
U.S. Department of Labor, OSHA
Washington, DC

Panel Members:

Handling of Acute Back Injuries

Irvin F. Hermann, MD, FACP
National Medical Director
U.S. Postal Service
Washington, DC

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Standardized Approach to the Diagnosis and Treatment of Lower Back Injuries

Dr. Henry L. Feffer
Professor of Orthopedic Surgery
George Washington University
Washington, DC

3:15 PM BREAK

1:30 PM WORKSHOP B

Topic: A Proactive Approach to Motor Vehicle Fleet Safety Programs

Location: Grand Ballroom
Third Floor

Presiding: Robert K. St. Francis
Director
Office of Fleet Management
Delivery Services Department
U.S. Postal Service
Washington, DC

Panel Members:

Uniform Guidelines for Driver Education and Training

Dr. Leroy Dunn
Educational Specialist for Traffic Safety Programs
Department of Transportation
National Highway Traffic Safety Administration
Washington, DC

Federal Safety Belt Policy

Walter W. Taylor
Certified Industrial Hygienist
Office of the Secretary
Department of Transportation
Washington, DC

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Vehicle Accident Investigation and Reporting

B. Michael Levins
Director of Administration
National Transportation Safety
Board
Washington, DC

Acquisition and Maintenance of Safe Vehicles

Lawrence Frisbee
Acting Leader
Fleet Administration and Oversight
Group
Office of Federal Supply Division
National Fleet Management
General Services Administration
Washington, DC

3:15 PM BREAK

3:30 PM RECONVENE

Location: Grandball Room
Fourth Floor

SELLING AND MARKETING A STRESS MANAGEMENT
PROGRAM

G. Ronald Gilbert
Professor
College of Business Administration
Florida International University
Miami, FL

4:30 PM CLOSING REMARKS

John E. Plummer
Director
Office of Federal Agency Programs
U.S. Department of Labor, OSHA
Washington, DC

ADJOURN

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Wednesday
October 17, 1984

MORNING SESSION
WORKSHOP FOR FIELD FEDERAL SAFETY
AND HEALTH COUNCIL OFFICERS
State Ballroom
Fourth Floor

8:30 AM REGISTRATION

9:00 AM PRESIDING:

Leven Gray
Manager, Industrial-Fire Safety
National Aeronautics and Space
Administration
Chairman
Subcommittee on Field Federal
Safety and Health Councils
Washington, DC

9:05 AM WORKSHOP

Topic: National Direction on Federal Safety
and Health Council Programs

C. Thomas McCully
Special Assistant for Federal
Agency Programs
U.S. Department of Labor, OSHA
Washington, DC

(Additional speakers to be announced.)